



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

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Third District

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Fifth District

October 09, 2008

To: Supervisor Yvonne B. Burke, Chair
Supervisor Gloria Molina
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

DEPARTMENT OF MENTAL HEALTH REQUEST TO APPOINT CONNIE DRAXLER TO THE POSITION OF DEPUTY DIRECTOR, MENTAL HEALTH (UNCLASSIFIED)

Consistent with the Board-approved policy on management appointments, the Department of Mental Health (DMH) requests authorization to appoint Connie Draxler to the position of Deputy Director, Mental Health, Unclassified, at an annual salary of \$126,000.00 (\$10,500.00/month), placing her on MAPP range R14, reflecting a 25 percent increase from her current salary. We have reviewed the attached request and concur with the request to appoint Ms. Draxler to this position.

Ms. Draxler will direct the DMH, Office of the Public Guardian (Public Guardian). The Public Guardian oversees the care of individuals that a court has found to be incapable of caring for themselves. The office manages 139 employee positions and consists of divisions that administer: a) the probate population, which consists of asset-holding elderly people; b) the severely disabled population; c) Public Guardian training and quality assurance; and d) Public Guardian fiscal and administrative support operations.

Ms. Draxler has worked for the County of Orange, Public Administrator/Public Guardian for the past 14 years. Currently, her primary responsibilities are to oversee the day to day operation of the Public Administrator Unit, Probate Conservatorship Unit, Lanterman-Petris-Short Mental Health Conservatorship Unit, and the Program Support Team. This section consists of five supervisors and 50 employees. Ms. Draxler has a

"To Enrich Lives Through Effective And Caring Service"

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Master of Public Administration degree from California State University, Long Beach and a Bachelor of Science, Rehabilitation Psychology degree from the University of Wisconsin-Madison.

In accordance with the policy on managerial appointments, unless this Office is informed otherwise from your offices by October 17, 2008, we will advise DMH that authorization has been granted to proceed with Ms. Draxler's appointment to Deputy Director, Mental Health, Unclassified, at an annual salary of \$126,000.00.

If you have any questions or concerns regarding this appointment, please contact James Sokalski of this Office at jsokalski@ceo.lacounty.gov or at (213) 974-1274.

WTF:SRH:SAS
MLM:JS:yb

Attachment

c: Executive Officer, Board of Supervisors
Director, Department of Mental health
Director of Personnel

100908_HMHS_MBS_Connie Draxler

COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH

MANAGEMENT APPRAISAL AND PERFORMANCE
REQUEST FOR NEW MAPP APPOINTMENT

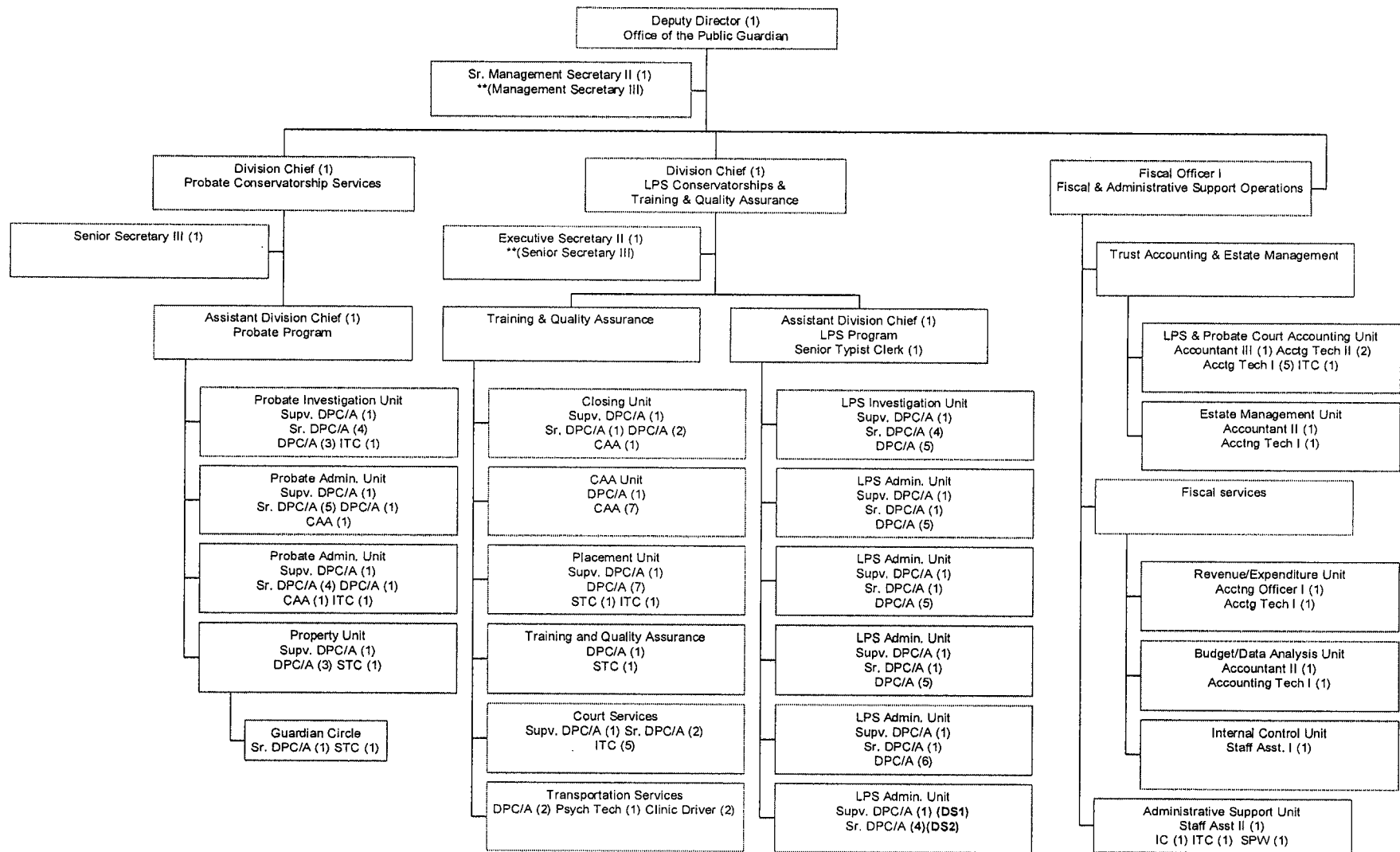
CANDIDATE'S NAME: Connie Draxler

CURRENT POSITION AND ANNUAL SALARY	NEW POSITION	PERCENT INCREASE	CONTROL POINT	NEW SALARY	
Public Administrator Public Guardian \$101,007	Deputy Director, MH, UC	24.74%	140,340.72	\$126,000	Below Control Point

BUDGETED ITEM	UNIQUE #	COST CENTER	TARGET DATE
Deputy Director, MH, UC	B100241	20551	October 15, 2008

Attachments:

- Organization chart
- Candidate's résumé



CONNIE D. DRAXLER

OBJECTIVE

To achieve an executive level management position within a Public Administrator/Public Guardian/Public Conservator organization.

EDUCATION

California State University-Long Beach 1993-1997 Long Beach, CA

Master of Public Administration, May 1997

University of Wisconsin-Madison 1986-1989 Madison, WI

Bachelor of Science Rehabilitation Psychology, May 1989

PROFESSIONAL EXPERIENCE

12/2001-present County of Orange, Public Administrator-Public Guardian
Santa Ana, CA

The Public Administrator/Public Guardian is a 75 member stand alone department with an annual budget of nearly \$5 million.

Administrative Manager II \$6,880.00/mo

- Responsible for ensuring the efficient and effective day to day operations for as many as 4 programs within the PAPG office, including the Public Administrator unit, Probate Conservatorship unit, LPS/Mental Health Conservatorship unit and the Program Support Team (PST)
- Directly supervised up to five (5) supervising staff and within my direct chain of command was responsible for 50 deputy, social worker and program support staff
- Responsible for identifying program budgetary needs; writing budget augmentations and justifications and developing strategic and business plans
- Responsible for setting program objectives; reviewing, updating and writing department policies and procedures
- Responsible for coordinating PAPG's legal representation by County Counsel, ensuring the legal arguments represented the best interests of the Public Administrator/Guardian, his clients and estates

- Responsible for the Targeted Case Management (TCM) program, including reviewing policy and procedure letters, implementing changes in accordance with mandates, auditing and compliance review
- Primary contact and liaison with internal and external partners
- Responsible for reviewing legislation and assessing the impact on the programs mandated functions
- Responsible for human resource management, including performance evaluation and disciplinary action, job bulletin development, selection criteria, interview panel participation and candidate selection
- Responsible for Disaster Response and Business Continuity planning and development
- Responsible for educational outreach and managing media requests
- Responsible for developing and coordinating responses to Risk Management and other litigation claims

10/1994-12/2001 County of Orange, Public Administrator/Public Guardian
 Santa Ana, CA
Deputy Public Administrator/Guardian \$3,900.00/mo

- Managed the personal and financial affairs of adults unable to provide for themselves due to severe mental disorders
- Prepared complex legal documents and consulted with County Counsel to protect the legal rights of conservatees
- Evaluated client needs and arranged for appropriate services, including arranging for public benefit coverage
- Provided targeted case management services
- Testified in Superior Court hearings and served as the PAPG court officer/representative

10/1990-10/1994 CSP, Inc. Irvine, CA
Victim Advocate \$ 1800.00/mo

- Assisted victims and witnesses of violent crimes by providing crisis intervention and obtaining Victim of Crime Compensation for lost wages, psychological services and funeral out of pocket expenses
- Conducted courtroom tours and provided support and advocacy during victim testimony
- Trained volunteers and interns
- Presented community education programs

CERTIFICATES/LICENSES

California Association of Public Administrators, Public Guardians and Public Conservators Certificate; Re-certified Annually

County of Orange Leadership Academy Certificate; Chapman University 2005

Human Resource Management Certificate; University of California-Irvine Extension 2001

PROFESSIONAL MEMBERSHIPS AND ACTIVITIES

Executive Board Member; California Association of Public Administrators, Public Guardians and Public Conservators 2005-present

Member of the County of Orange Leadership Academy Alumni 2005-present

Member of the County of Orange Strategic Focus efforts, including the Strategic Focus Alumni Committee 2006-2007. Participated in meetings that developed the County of Orange Mission, Value Statements, Guiding Principles and overall Strategic Plan.

Leadership Anaheim Inaugural Class 1996; Member of the Board of Directors 1997-2001

REFERENCES

Bruce Peotter
Private Attorney/Former Assistant Public Administrator-Public Guardian
Law Office of Bruce Peotter
41 Post
Irvine, CA. 92618
714-418-7565

James C. Harvey
Supervising Deputy County Counsel (Probate/LPS Section)
P.O. Box 448
Orange, CA. 92863
714-935-7219

Craig Hendrickson
Operations Chief
Los Angeles Public Administrator
320 W. Temple Street, 9th Floor
Los Angeles, CA. 90012
213-974-0404